



BOARD OF PUBLIC WORKS AND SAFETY

MEETING MINUTES

Meeting Date: July 21, 2021

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ PRESENT

ARLENE D. COLVIN, VICE PRESIDENT ~ PRESENT

CHARLES PELLER, MEMBER ~ PRESENT

MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

July 14, 2021 – Adopted & Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

CLAIMS

Approval of Claims to be Paid on July 23, 2021

○ GENERAL FUND	\$	26,805.98	
○ SELF-INS NON-RE	\$	17,489.03	
			\$ 44,295.01
○ 152 – COVID-19 HEALTH	\$	3,705.00	
○ 227 – LAW ENF TRAIN	\$	1,400.00	
○ 229 – UNSAFE BUILDING	\$	6,620.76	
○ 231 – LOCAL ROADS & S	\$	2,000.00	
○ 232 – MOTOR VEHICLE HIGHWAY	\$	1,863.92	
○ 240 – HEALTH/HUMAN SE	\$	1,506.18	
○ 250 – PARK DEPARTMENT	\$	5,936.06	
○ 254 – VEHICLE AUCTION	\$	182.50	
○ 261 – COMMUNITY DEVEL	\$	5,349.32	
○ 325 – LAKE MICHIGAN COSTAL GT	\$	29,670.00	
○ 408 – FIRE CAP EQUIP	\$	4,786.99	
○ 710 – CONFISCATED PRO	\$	2,227.00	
○ 792 – WCI/UCI BENEFIT	\$	2,943.36	
○ 823 – CONSOLIDATED AREA	\$	385,725.50	
○ 826 – LAKEFRONT	\$	12,150.00	
○ 834 – DALTON ARMS	\$	172,496.00	
○ 845 – GREEN URBANISM	\$	1,957.25	

SPECIAL REVENUE**\$ 640,519.84**

○ 212 – HOME PROGRAM	\$ 3,500.00
○ 216 – MARQUETTE PARK	\$ 7,499.34
○ 224 – AMBULANCE NON-R	\$ 939.47
○ 463 – PUB SFTY INCOME TAX	\$ 1,763.19
○ 815 – NEIG STABIL PRO	\$ 73.17
○ 816 – LEAD GNT	\$ 1,440.00

TOTAL CLAIMS TO BE PAID**\$ 700,315.02****– Approved**

T. McCain – Yes
A. Colvin – Yes
C. Peller – Yes

Ratification of Payroll for July 16, 2021**TOTAL PAYROLL****\$1,575,447.39****TOTAL PAID****\$1,575,447.39****Ratification of Payroll Withholdings for July 16, 2021**

○ 788 – PAYROLL WITHHOLDINGS	\$ 229,489.40
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TOTAL**\$ 229,489.40****– Approved**

T. McCain – Yes
A. Colvin – Yes
C. Peller – Yes

CORRESPONDENCE AND AGREEMENTS**CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT**

CDBG-CV Meals on Wheels of NWI Subrecipient Agreement. CDBG-CV Sub Recipient Agreement between the City of Gary – Community Development and Meals on Wheels of Northwest Indiana for a Delivering Nutrition to Gary Seniors During Pandemic. These special CDBG-CV Funds are to be used to prevent, prepare for, and respond to the Coronavirus Pandemic (COVID-19).

Pursuant to The Agreement, Meals on Wheels of Northwest Indiana (Sub Recipient) will be paid an amount not to exceed Three Hundred Seventeen Thousand One Hundred One Dollars (\$317,101.00).

– Approved

T. McCain – Yes
A. Colvin – Yes

C. Peller – Yes

***Motion to delay bid opening for 3 Pavilions until the 7/28/21 meeting. ***

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Request for Permit to Improve Alley. Gary Housing Authority/Alliance Demolition – Alley North of 6th Avenue and East of Broadway. Alliance Demolition, Inc. on behalf of the Gary Housing Authority has requested a permit to continue improving the alley in the subject area. The work consists of sidewalk, asphalt, and grassed area restoration. This work is to accompany GHA's improvements to the area. The alley will be closed during work activities but open after work hours. The work is scheduled to begin 7/26/21 and be completed by 7/30/21.

The recommendation is contingent upon:

- 1. There is no fee for this GHA project.**
- 2. All City of Gary Street Cut & Right-of-Way Permit Requirements shall be followed.**

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Request for Permit to Replace Sanitary and Storm Sewer. Grimmer Construction – Methodist Hospital – 7th Avenue between Hayes and Garfield Streets. To replace sewer on behalf of Methodist Hospital. 7th Avenue will be closed for the duration of the project. The traffic control method and detour plan have been reviewed and is acceptable. The work is expected to take place from 7/26/21 to 8/6/21.

The recommendation is contingent upon:

- 1. The fee shall be \$1,000 per ordinance.**
- 2. All City of Gary Street Cut & Right-of-Way Permit Requirements shall be followed.**

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Hard Rock Casino – Offsite Roadway Improvements – 29th Avenue and Burr Street. Acceptance of Improvements and Release of Performance Bond.

The construction of the Hard Rock Casino at the northwest corner of the intersection of Burr Street and 29th Avenue has previously been determined to cause a significant increase in traffic on the City-owned roadways. A traffic study determined the need for 29th Avenue and Burr Street to be widened and improved to accommodate the additional traffic. In March 2020 the Board of Works approved the plans and a performance bond of \$1,160,105.40.

Robinson Engineering has attended the final walk through with Rieth-Riley Construction, TN Ward, and Powers Construction. We have reviewed the work and determined it has been completed in substantial compliance with the plans and specifications. Therefore, the recommendation is for the Board to formally accept the improvements and release the performance bond.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Contract Rescission for Lakewood Smith’s LLC. The Contract was originally executed on or about June 21, 2021, but now, the parties wish to mutually rescind the Contract.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Contract with De-Vine Landscaping and Property Management to mow and clear debris in the assigned areas within the City of Gary at assigned locations. The term of the Contract is from June 21, 2021 until September 30, 2021. Contractor shall be paid an amount not to exceed \$5,000.00.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

CORRESPONDENCE FROM THE POLICE DEPARTMENT

Rank adjustment. The following notations and adjustments should be made as of the date indicated below as a result of promotional eligibility:

- Patrolman Bynum Jones, CIN 1510, is promoted to the rank of Corporal

The aforementioned promotion is effective July 19, 2021.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Contract with Octavious Wilson to serve as the Youth Outreach Facilitator for the Safe and Thriving Communities program. The term of the contract is from July 1, 2021 until December 31, 2021. Contractor shall be paid an amount not to exceed \$12,000.00.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

Contract Ratification with Consuelo Rodriguez to serve as the Youth Outreach Specialist for the Safe and Thriving Communities program. The term of the contract is from June 13, 2021 until December 31, 2021. Contractor shall be paid an amount not to exceed \$15,000.00.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY AND ENVIRONMENTAL AFFAIRS

Change Order for Metric Environmental. Change Orders for a Contract with Metric Environmental pursuant to IC section 36-1-12-18. The change order increases the amount of the Contract by \$7,800.00, bringing the total amount of the Contract to \$98,700.00.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

CORRESPONDENCE FROM THE FIRE DEPARTMENT

Contract Ratification with Target Solutions to provide software to support data collections sharing services and for information and compliance training. The Fire Department has worked with Target Solutions for several years, and the original agreement contains an automatic renewal provision. The term for the amendment is December 31, 2020 until December 30, 2021. Contractor shall be paid an amount not to exceed \$17,625.00.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

CORRESPONDENCE FROM THE HUMAN RESOURCES DEPARTMENT

Contract with Professional Claims Management, Inc. for administration of the Employee, Retiree Life, and Accidental Death and Dismemberment Insurance Premiums. The term of the contract is from April 1, 2021 until March 31, 2022. Contractor shall be paid an amount not to exceed \$259,600.00.

– Approved

T. McCain – Yes

A. Colvin – Yes

C. Peller – Yes

CORRESPONDENCE FROM THE MEDIA DEPARTMENT

Contract with Lightcast Media Cloud to pay past due invoices. The term of the contract is from July 1, 2021 until August 7, 2021. Contractor shall be paid an amount not to exceed \$13,620.00.

– Approved

T. McCain – Yes
A. Colvin – Yes
C. Peller – Yes

CORRESPONDENCE FROM THE NORTHWEST INDIANA HEALTH DEPARTMENT COOPERATIVE

Ratification of Lease Agreement between Gary Neighborhood Services (GNS) and NWI Health Department Cooperative (NWI) Tobacco Prevention Program. The lease is for space on the main floor of the building located at 300 W 21st Ave., Gray, IN 46407. Pursuant to the lease agreement, NWI will pay \$700 per month for 12 months, starting July 1, 2020 until June 30, 2021. The total amount of the lease shall not exceed \$8,400 to GNS.

– Approved

T. McCain – Yes
A. Colvin – Yes
C. Peller – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ Board President McCain announced a special Board of Public Works and Safety Meeting on 7/23/21 at 10am to Swear in Police Officers.

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on July 28, 2021.



Trent A. McCain, President



Arlene D. Colvin, Vice President



Charles Peller, Member